



EASTERN COLORADO SERVICES  
for the Developmentally Disabled, Inc.

**Rhonda L. Roth**  
Executive Director

617 South 10th Avenue • P.O. Box 1682 • Sterling, Colorado 80751-1682  
Phone: (970)522-7121 • Fax: (970)522-1173

## BOARD OF DIRECTORS MEETING

May 27, 2021

### Members Present

Mike Ehrmann  
Mark Turner (Phone)  
Eva Bruns  
Ronald Smith (Phone)  
Dean Wingfield (Phone)  
Tom Timm (Phone)  
Linda Heller

### Members Absent

Alice Hilzer  
Kent Jostes

### Others Present

Rhonda Roth  
Leeah Key

**ROLL CALL:** Michael Ehrmann, President, called the meeting to order. A quorum was present.

**PUBLIC COMMENTS:** None

**EXECUTIVE SESSION:** None

**APPROVAL OF MINUTES:** **Motion** was made and seconded (Bruns/Heller) to approve the May 2021 minutes with no corrections.

**AGENDA ADDITIONS:** None

**CORRESPONDENCE:** None

**FINANCIAL REPORT:** Rhonda Roth presented the financials for March. The financials looked better. We received several nice donations and the Day Programs started again in March. We also received some county money. **Motion** was made and seconded (Bruns/Heller) to approve the March financial report. All in favor; none opposed. Motioned carried.

Rhonda Roth presented the financials for April. The financials looked much better this month, we had a full month of Day Programs which increased our transportation revenue. We also received some county money, this money is really appreciated. More documentation was requested for the forgiveness of the PPP, because of this it is still showing as a liability. Hopefully it will be complete before year end. We also had an increase in EI participation which increased our billing. **Motion** was made and seconded (Ehrmann/Bruns) to approve the April Financial report. All in favor; none opposed. Motion carried.

**OLD BUSINESS:** Rhonda Roth discussed Case Management Redesign (CMRD). We are waiting for more information from the state regarding CMRD. It is her understanding the Single Entry Point, Options for Long-Term Care in Fort Morgan is looking into applying to become the Case Management Agency. Eastern has been participating in all webinars and meetings regarding CMRD.

Serving Cheyenne, Elbert, Kit Carson, Lincoln, Logan, Morgan, Phillips, Sedgwick, Washington, and Yuma Counties.

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Biden's stimulus package did include monies for HCBS with a 10% increase in FMAP (Federal Medicaid Assistance Plan) funding. There is a lot of discussion and planning on the state level to decide where this increase will go. We are hopeful some of this money will be used to help get and retain staff.

Leeah Key updated the Board on the positive COVID-19 case we had at Harris Residential. The individual recovered well and there were no more cases to report. ECSDD continues to follow state guidelines for testing.

**NEW BUSINESS:** Cal Logan of Logan, Thomas and Johnson, LLC presented the 403(b) Retirement Audit. The main reason for the audit is the number of participants on the plan. Mr. Logan reviewed the results of the audit, he reported it went very well. Director Roth thanked the Finance Department for all of their hard work. **Motion** was made and seconded (Heller/Bruns) to approve the results of the audit. All in favor; none opposed. Motion carried.

Ratify online vote to file the 990. Cal Logan discussed the 990 that was filed and there were no questions or concerns. **Motion** was made and seconded (Wingfield/Turner) to approve the 990. All in favor; none opposed. Motion carried.

Policies Reviewed:

**COO6-Medication Policy.** We added the right to refuse medication. The disciplinary procedure was changed and we took out some redundancy. **Motion** was made and seconded (Heller/Bruns) to approve COO6. All in favor; none opposed. Motion carried.

**DOO9-Hiring.** We added terminology related to CAPS checks, education verification completed by HR, changed medical examination, changed the part about absolutely no consideration if there were previous charges. There were no corrections and no questions. **Motion** was made and seconded (Wingfield/Bruns) to approve DOO9. All in favor; none opposed. Motion carried.

**DO10-Employee Memo.** The last two paragraphs were removed. **Motion** was made and seconded (Bruns/Heller) to approve DO10. All in favor; none opposed. Motion carried.

**DO11-Orientation and Training.** The policy format has changed, and changed management council to management team. We also removed trained by fellow staff member. **Motion** was made and seconded (Bruns/Heller) to approve DO11. All in favor; none opposed. Motion carried.

Meeting adjourned.

**As a reminder: \*\*\*the telephone conference number is 1-877-820-7831 and the Participant Pass Code is 8058169, followed by the # sign. The Board meeting for April 29th, 2021 will begin at 6:30 pm.**