



Rhonda L. Roth
Executive Director

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BOARD OF DIRECTORS MEETING **June 25th, 2020**

Members Present

Mike Ehrmann (Phone)
Terry Hofmeister (Phone)
Eva Bruns (Phone)
Dean Wingfield (Phone)
Jerri Spear (Phone)
Alice Hilzer (Phone)
Linda Heller (Phone)
Mark Turner (Phone)
Kent Jostes (Phone)

Members Absent

Ronald Smith

Others Present

Rhonda Roth
Traci Schrade
Eva Graham (Phone)
Kasha Sheets (Phone)
Leeah Key

ROLL CALL: Michael Ehrmann, President, called the meeting to order. A quorum was present.

EXECUTIVE SESSION: None.

APPROVAL OF MINUTES: **Motion** was made and seconded (Turner/Hofmeister) to approve the May, 2020 minutes with corrections to the 3rd line under Farmer State Bank to say yes as well as the addition of Greg's title (Maintenance Technician). All in favor; none opposed. Motion carried.

AGENDA ADDITIONS: Alice Hilzer, Member, and Eva Graham, Parent, requested to have the opportunity to speak during the meeting. **Motion** was made and seconded (Turner/Hofmeister) All in favor; none opposed. Motion carried.

CORRESPONDENCE: None

PUBLIC COMMENTS: Alice Hilzer, Member, expressed concern that there was no announcement made regarding the public forum. Rhonda Roth, Executive Director, stated the announcement was posted on ECS's Facebook page and that due to COVID-19 we were not able to have an in-person public forum but would schedule this as soon as it is safe to do so and will follow the standard announcement procedures when it is scheduled. Alice Hilzer, Board of Directors Member, stated she would like to speak with Michael Ehrmann, President, and Rhonda Roth, Executive Director, to address complaints from parents in Morgan County. A meeting to discuss how we can make things better in Morgan County was scheduled for July 9th, 2020 at 7pm; it was agreed upon to invite Lori Araujo, Case Management Director, and Leeah Key, Community Services and Supports Director, to the meeting as well. We will use the local newspaper, Facebook and our website to inform Morgan County of the date, time and location of meeting.

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Eva Graham, parent, voiced frustration regarding the Family Support Services Program (FSSP) and the difficulty experienced to get things approved and paid. Ms. Graham reported she does not agree the frustration comes from the new FSSP rules from the State as she reported the Executive Director, Rhonda Roth, blames it on; it comes from Rhonda making it too difficult and she is too black and white.

She also reported she has not had a case manager since the Case Management Director left last May and is frustrated about this situation. Board member Hilzer would like a case manager assigned by next week and would like to know who was assigned, she is hoping to act as a mediator with this situation. Director Roth will get a release of information to Ms. Graham to sign so this can be shared. She also acknowledged it had been a year of learning the new FSSP rules and she discussed many situations with Courtney Montes to receive guidance and communicate back to the families. It is a difficult transition for all, especially those that are receiving services when people and programs change.

FINANCIAL REPORT: Finance Director, Traci Schrade, presented the May financials. **Motion** was made and seconded (Bruns/Ehrmann) to approve the May financial report. All in favor; none opposed. Motioned carried.

Proposal was made to continue status quo with the budget we have now and the Finance Department will try to have something done by the next meeting. We did not receive E.I. numbers as they are on a two month standby and it is unclear as to what happens after that with E.I. Finance Director Schrade reported there is a 1% rate decrease for all waiver programs that was just approved by the State and ECS just received on Wednesday the amount approved for the State Supported Living Services and for Family Support Services Program. **Motion** was made and seconded (Ehrmann/Spear) to approve the motion to operate off of the current budget. All in favor; none opposed. Motioned carried.

OLD BUSINESS: None.

NEW BUSINESS:

Policies to Approve: (Personnel Manual)

- D001 – Titles for programs was taken off. **Motion** was made and seconded (Bruns/Wingfield) to approve. All in favor; none opposed. Motion carried.
- D002 – Employment at will section was moved up. **Motion** was made and seconded (Jostes/Bruns) to approve. All in favor; none opposed. Motion carried.
- D003 – Change made to one direct supervisor to whom they report, #4 – deleted the last part of the statement. **Motion** was made and seconded (Hofmeister/Turner) to approve. All in favor; none opposed. Motion carried.
- D004 - .1 – dropped Personnel Director and replaced it, changed Department Head to Director. **Motion** was made and seconded (Wingfield/Bruns) to approve. All in favor; none opposed. Motion carried.

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- D005 – Corrected a typo and changed “A,B,C” to “1,2,3”. Changed beneficiary designations and took off profit sharing plans. Took off persons to be notified in an emergency, we have that info in their medical file. Changed “will” to “may” in relation to charging for copies. Took off recorded in file inspected statement. **Motion** was made and seconded (Bruns/Spear) to approve. All in favor; none opposed. Motion carried.
- D006 – Front page stayed the same, second page was broken down in to two different paragraphs with no changes to the wording. **Motion** was made and seconded (Turner/Hofmeister) to approve. All in favor; none opposed. Motion carried.
- D007 – Took off military status and added genetics. On page two, the last sentence in #1 changed maintained to distributed and posted. **Motion** was made and seconded (Jostes/Heller) to approve. All in favor; none opposed. Motion carried.

EXECUTIVE DIRECTOR UPDATE:

Executive Director Roth gave a COVID-19 update:

We are still in outbreak status but everyone is home and healthy. We have to test all of the staff whom tested negative initially in the outbreak two more times, no less than 7 days apart but no more than 14 days apart. Mark Turner, Member, voiced as a County Commissioner understanding of frustration with the COVID-19 situation.

Executive Director Roth asked the Board Members for input as to when an official Public Forum should be held given the current pandemic situation, consensus was to hold the Public Forum later in the fall when it can be held in person. When the Public Forum is held it will be in Yuma. **Motion** was made and seconded (Wingfield/Bruns) to approve. All in favor; none opposed. Motion carried.

Meeting adjourned.

As a reminder: *the telephone conference number is 1-877-820-7831 and the Participant Pass Code is 8058169, followed by the # sign. The Board meeting for July 30th, 2020 will begin at 6:30 pm at the Administration Office, 617 South 10th Avenue, Sterling.**