



EASTERN COLORADO SERVICES
for the Developmentally Disabled, Inc.

Rhonda L. Roth
Executive Director

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BOARD OF DIRECTORS' MEETING
January 31, 2019

Members Present

Dean Wingfield
Eva Bruns
Linda Heller
Jerri Spear (Phone)
Terry Hofmeister
Kent Jostes
Alice Hilzer
Mark Turner (Phone)

Members Absent

Cindy Tacha
Mike Ehrmann

Others Present

Rhonda Roth
Traci Schrade
Louise Buchholz

ROLL CALL: Vice President Dean Wingfield called the meeting to order. A quorum was present.

EXECUTIVE SESSION: None.

APPROVAL OF MINUTES: **Motion** was made and seconded (Bruns/Hofmeister) to approve the December, 2018 minutes. All in favor; none opposed. Motion carried.

AGENDA ADDITIONS: None.

CORRESPONDENCE: None.

FINANCIAL REPORT: Finance Director Schrade presented the November and December, 2018 financials (see attached reports). **Motion** was made and seconded (Bruns/Jostes) to accept the November & December financial reports as presented. All in favor; none opposed. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS: Motion was made and seconded (Jostes/Heller) to accept Ron Smith, Cheyenne County board nominee and Mark Turner, Sedgwick County board nominee to the board. All in favor; none opposed. Motion carried.

Executive Director Roth present the Individuals Funds and Possessions Policy (See Attached). Due to the "final rule" ECS added to the policy establishing procedures for handling individuals in services personal needs and personal possessions. Motion was made to approve the policy (Bruns/Hofmeister) All in favor; none opposed. Motion carried.

When providing residential service ECS is required to have a Residential Agreement in place. Executive Director shared the agreement (see attached) as an FYI. No vote is needed as this is not a policy.

Executive Director Roth shared that some ECS staff members and individuals receiving services will be attending the Intellectual and Developmental Disabilities Day at the Capital on Wednesday, February 27, 2019.

Executive Director's Report: Rhonda updated the board on the previous approved bid (January 2018) for the server upgrades. Platinum Technology is done with phase one of the mail server upgrade and is wanting to start working on phase two which is the application server. When phase two is complete they will start working on phase three. The board approved amount for this work is on track.

Update on Conflict Free Case Management – July of 2018 ECS sent in our Business Continuity Plan (BCP) and received notice the rural exemption was granted. ECS does not know what exactly the rural exemption means and has not heard anything about our Business Continuity Plan. A meeting to discuss the Business Continuity Plan is scheduled for March 6 in Greeley, ECS is hoping that we will know more about the rural exemption at that time as well as finding out if our BCP was approved or more work needed to be done.

Public Comments: There were no audience/public comments.

Meeting adjourned.

As a reminder: *the telephone conference number is 1-877-820-7831 and the Participant Pass Code is 8058169, followed by the # sign. The Board meeting for February 28, 2019 will begin at 6:30 pm at the Administration Office, 617 South 10th Avenue, Sterling.**