



EASTERN COLORADO SERVICES  
for the Developmentally Disabled, Inc.

Rhonda L. Roth  
Executive Director

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## BOARD OF DIRECTORS MEETING August 26, 2021

### Members Present

Mike Ehrmann  
Dean Wingfield (Phone)  
Eva Bruns (Phone)  
Tom Timm (Phone)  
Mark Turner (Phone)  
Kent Jostes (Phone)  
Linda Heller (Phone)

### Members Absent

Alice Hilzer  
Ronald Smith

### Others Present

Rhonda Roth  
Kasha Sheets  
Leeah Key(Phone)

**ROLL CALL:** Michael Ehrmann, President, called the meeting to order. A quorum was present.

**PUBLIC COMMENTS:** None

**EXECUTIVE SESSION:** None

**APPROVAL OF MINUTES:** **Motion** was made and seconded (Wingfield/Bruns) to approve the July 29, 2021 minutes. All in favor; none opposed. Motion carried.

### **AGENDA ADDITIONS:**

- Update on Morgan County Board of County Commissioner appointee

**CORRESPONDENCE:** Thank you messages for the staff bonuses were shared.

**UPDATE:** Sadly, one of our Fort Morgan clients passed away from cancer recently.

**FINANCIAL REPORT:** Kasha Sheets presented the July financial report which reflects a small decreased balance due to additional expenses. These include a partial down payment for the Almar Residence bathroom updates; new flooring for the Magnolia Residence; an increase of \$900 in fuel costs; and overtime costs due to over 40 vacant positions. We are experiencing the same difficulty in hiring and filling positions as all employers across the State with the hope that the discontinuance of extended unemployment benefits in September will turn that trend around. **Motion** was made and seconded (Heller/Bruns) to approve the July financial report. All in favor; none opposed. Motioned carried.

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### OLD BUSINESS:

- Case Management provision in Elbert County: We have been collaborating with Health Care Policy and Financing and Developmental Pathways (DP) on a plan to transfer Case Management to DP from ECSDD earlier than the 2024 deadline required by the Statewide Case Management Redesign process. Due to the resignation of our long-term Case Manager serving Elbert county and DP's willingness to take over the program, it was good timing for all parties. ECSDD will retain the Early Intervention program in Elbert County at this time and can still do service provision there.
- COVID-19 Update: We are still completing weekly testing in our residences except for individuals who are fully vaccinated. Fully vaccinated employees do not have to test unless we are on an outbreak status. If on outbreak status, ECS follows the guidance of CDPHE and the local Health Department. There was one positive rapid test result this month. We are waiting for further direction regarding the new State mandate for vaccinations of employees in residential care settings.

### NEW BUSINESS:

- Key Bank Account: The local branch of Key Bank closed and ECSDD's account was moved to the Fort Collins branch requiring travel to that city to make any changes. They provide no customer service and the interest rates are very low. **Motion** was made and seconded (Wingfield/Timm) to approve the closure of the Key Bank account and redistribute the funds amongst ECSDD's other bank accounts. All in favor; none opposed. Motioned carried.
- Approval of Logan, Thomas, Johnson (LTJ, LLC) to complete Financial Audit for FY 20/21: The letter of engagement from LTJ, LLC for the FY 20/21 audit was reviewed. There was no rate increase from last year and the cost will remain at \$12,900. **Motion** was made and seconded (Heller/Jostes) to approve the terms of engagement by LTJ, LLC to complete the FY 20/21 audit. All in favor; none opposed. Motion carried.
- Ratification of on-line vote regarding Elbert County Case Management transfer: **Motion** was made and seconded (Heller/Jostes) to ratify the on-line vote approving the transfer of Elbert County Case Management to Developmental Pathways effective October 1, 2021. All in favor; none opposed. Motion carried.
- Platinum Technology Bids: Platinum Technology's proposal for provision of computer and technological services was reviewed. It includes Microsoft 365 installation and replacement of the current application we are using, which will be phased out within the next 2-3 years anyway. They will provide data back-ups nightly, migrate data from the exchange server and initially update all computers. **Motion** was made and seconded (Heller/Bruns) to approve the Platinum Technology bid to Migrate the OnPremise Exchange to Office 365 for a one-time cost of \$6000 plus an ongoing monthly charge of \$2625.00 for security and support. All in favor; none opposed. Motion carried.

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- **Motion** was made and seconded (Heller/Bruns) to approve the Platinum Technology bid in the amount of \$3960.00 for installation and configuration costs plus a recurring cost of \$450.00 for Cisco Duo Access. All in favor; none opposed. Motion carried.
- Update on Morgan County Board of County Commissioners (BOCC) appointee to the ECDSS Board: The letter approved at the August 26, 2021 Board meeting regarding the lack of required attendance and participation by the Morgan County's appointee Alice Hilzer was signed by Board Chair, Mike Ehrmann. It was sent to Ms. Hilzer and the Morgan County BOCC. So far neither has responded. Director Roth will contact the BOCC following their next meeting on September 7<sup>th</sup> and ask about any decision made at that time regarding their appointee to the ECSDD Board.

**EXECUTIVE DIRECTOR UPDATE:** None

Meeting adjourned.

**As a reminder: \*\*\*the telephone conference number is 1-877-820-7831 and the Participant Pass Code is 8058169, followed by the # sign. The Board meeting for September 30, 2021 will begin at 6:30 pm.**