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**Rhonda L Roth**

Executive Director

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**BOARD OF DIRECTORS MEETING**

**March 31, 2022**

**Members Present Members Absent Others Present**

Mike Ehrmann Linda Heller Rhonda Roth

Eva Bruns Ronald Smith Kasha Sheets

Mark Turner (Phone) Leeah Key

Gordon Westhoff Shirley Hasty

Kent Jostes (Phone)

Dean Wingfield

Tom Timm

**ROLL CALL:** Michael Ehrmann, President, called the meeting to order. A quorum was present.

**PUBLIC COMMENTS:** None

**EXECUTIVE SESSION:** None

**APPROVAL OF MINUTES:** **Motion** was made with second: (Westhoff/Bruns) to approve the January 27, 2022 Minutes with the following corrections: “ Ostes” should be “ Jostes” on page 2 and the 2nd bullet under New Business “carried” needs to be added. All in favor; none opposed. Motion carried.

**AGENDA ADDITIONS**:

* Almar and Gayle Street updates
* Gayle Street survey
* Fleming FBLA
* Case Management Redesign

**CORRESPONDENCE**: None

**FINANCIAL REPORT:** Finance Director**,** Kasha Sheets presented the January 2022 and February 2022 Financial Reports. She reported that we experienced an increase in revenue in January due to the receipt of ARPA funds, rate increases and county contributions. However, in February there was a small loss because wehad some closure of Day Programs due to COVID.Additionally, the cost of overtime continues to be a contributor to our costs. **Motion** was made with second: (Wingfield/Timm) to approve the January financial report. All in favor; none opposed. Motion carried. **Motion** was made with second: (Bruns/Jostes) to approve the February financial report. All in favor; none opposed. Motion carried.

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**OLD BUSINESS**:

* Every group home experienced major outbreaks of COVID-19 in January and February.

**NEW BUSINESS:**

* Cal Logan of Logan, Thomas and Johnson reviewed the 990 report. Since the written report had not been provided to the Board Members, they will be emailed tomorrow and an on-line vote for approval will be conducted with ratification at the April 28th, 2022 Board meeting.
* The annual Community Centered Boarddesignation for Fiscal Year 2022/2023 was reviewed. **Motion** was made with second: (Ehrmann/Bruns) for approval of submission of the CCB designation application. All in favor; none opposed. Motion carried.
* Director Roth gave a brief overview of the Franklin program. She then requested Board approval for a current Franklin resident to move to the 11th Avenue PCA residence. **Motion** was made with second: (Westhoff/Wingfield) to approve the move of the resident from the Franklin residence to 11th Avenue. All in favor; none opposed. Motion carried.
* The Robirds bid for window and siding replacement at the Harris House was reviewed. Director Roth will confirm the type of proposed windows to assure that they are double paned. **Motion** was made with second: (Bruns/Westhoff) to approve the Robirds bid contingent upon the confirmation that the windows will be double pane. All in favor; none opposed. Motion carried.
* The Almar residence in Julesburg was reopened in February and the Gayle Street residence in Fort Morgan will be closing as soon as appropriate living circumstances have been secured for all residents. Several transferred to Almar, although it is not an option for everyone.
* A survey and review of the Gayle facility by HCPF was recently done following a complaint. We have not received the final report yet.
* The Fleming FBLA recently delivered some new blankets to the Day Programs with a follow-up article in the new paper.
* Director Roth will be setting up a planning discussion about the Case Management Redesign process.

 **EXECUTIVE DIRECTOR UPDATE:** None

 **MEETING ADJOURNED.**

**Next Board meeting is April 28, 2022 at 6:30 pm.**

**The telephone conference number is 1-877-820-7831 and the Participant Pass Code is 8058169, followed by the # sign.**